

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
January 13, 2014
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Briefing on Draft Stormwater Regulations being sent to Dept. of Environmental Quality *(Tab 06)(45 min)*
- b. Loudoun Street Pocket Park *(Tab 07)(30 min)*
- c. Town Hall restroom hours *(Tab 08)(20 min)*
- d. Downtown “Open for Business” Program *(Tab 09)(30 min)*
- e. Diversity Task Force *(Tab 10)(15 min)*
- f. Clarification on Board and Commission Code Changes *(Tab 11)(20 min)*
- g. Discussion of Work Session agenda rules *(Tab 12)(20 min)*

2. Additions to Future Council Meetings *(Tab A)*

3. Information Memorandums

- a. None.

4. Closed Session

- a. None.

5. Council Invitations

January 20 – Martin Luther King Day March, 9 a.m., starts at Courthouse/ends at Douglass Elementary

January 23 – Mathnasium of Leesburg Ribbon Cutting, 5:30 p.m., 521 East Market Street (Bellewood Commons)

January 24 – Kettles and Grains Ribbon Cutting, 5 p.m., 161 Fort Evans Rd, NE #100

January 31 – J. Morris Flowers Ribbon Cutting, 6 p.m., 207 Church Street, SE

March 1 – Hometown Arts and Crafts Show, 9 a.m., Ida Lee Recreation Center

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting
January 14, 2014
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Vice Mayor Butler
3. SALUTE TO THE FLAG: Council Member Wright
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of December 9, 2013
 - b. Regular Session Minutes of December 10, 2013
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificate of Recognition – Lion’s Club 75th Anniversary
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Supplemental Appropriation of Donation to Community Outreach Program (*Tab 01*)

RESOLUTION

Approving a Supplemental Appropriation of \$500 Resulting from a Donation to the Community Outreach Program from Dimension Data through Loudoun Cares

- b. Requesting VDOT to Accept Additional Streets for Maintenance (*Tab 02*)

RESOLUTION

Requesting the Virginia Department of Transportation (VDOT) to Accept Certain Streets

10. PUBLIC HEARINGS

- a. Amending Chapter 34 of the Town Code regarding Portability of Availability Fees (Tab 03)(30 min)

ORDINANCE

Amending Chapter 34 (Utilities), Article II (Water System), Division 1 (Generally), Section 34-18 (Definition) and Chapter 34 (Utilities, Article III (Sewers and Sewage Disposal), Division 1 (Generally), Section 34-117 (Definition); and Adding Chapter 34 (Utilities), Article II (Water System), Division 1 (Generally), Section 34-40 (Portability of Water Availability Fees) and Chapter 34 (Utilities), Article III (Sewers and Sewage Disposal), Division 1 (Generally), Section 34-137 (Portability of Sewer Availability Fees)

- b. Amending the Zoning Ordinance regarding Microbreweries and Floodplain Ordinance (Tab 04)(30 min)

ORDINANCE

Amending Articles 6 and 9 of the Leesburg Zoning Ordinance to Permit Microbrewery as a Permitted Use in the B-1, B-2, B-3 and B-4 Zoning Districts, and Amending Article 13 to Eliminate the Requirement for Special Exception Approval for Utilities, Public Facilities and Improvements in the Floodplain

- c. TLZM 2010-0002 Lowe's Concept Plan and Proffer Amendment, TLTA 2010-0002 Town Plan Amendment, TLTA 2010-0003, TLSE 2010-0008 and TLSE 2012-0006 (Tab 05)(60 min)

ORDINANCE

Approving Concept Plan and Proffer Amendment TLZM 2010-0002 Lowe's Home Improvement Center, Amending ZM 129 Leesburg Autopark, and Rezoning 6.93 acres of Land from I-1 to B-3, the Properties being Located Near the Intersection of East Market Street (VA Route 7) and Battlefield Parkway

RESOLUTION

Adopting Town Plan Amendment TLTA 2010-0002, Adding Criterion #21 to Regional office Optional Uses and Design

RESOLUTION

Approving Town Plan Amendment TLTA 2010-0003, Removing a Portion of Keystone Drive from the Roadway Network Policy Map

RESOLUTION

Approving TLSE 2010-0008, Lowe's Lumber and/or Building Material Sales with Outdoor Storage, Located on Property Near the Intersection of East Market Street (VA Route 7) and Battlefield Parkway

RESOLUTION

Approving TLSE 2012-0006, Lowe's Vehicle Rental, Located on Property Near the Intersection of East Market Street (VA Route 7) and Battlefield Parkway

11. RESOLUTIONS AND MOTIONS

- a. Draft Stormwater Regulations for Department of Environmental Quality Review (Tab 06)

RESOLUTION

Authorizing Staff to Send the Town's Latest Draft Stormwater Regulations to the Virginia Department of Environmental Quality for Compliance Review with the New Virginia Stormwater Management Program Regulations

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

- a. None.

19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.